

Formatting requirements for articles published in the "Opus et Educatio" journal

- **Author:** The author's name is left-aligned, bold, in Calibri 11 pt, with the last name in uppercase and the first name in lowercase. In the case of multiple authors, they are separated by an "&" sign.
- **Title:** The title is in Calibri 14 pt, centered, bold. If there is a subtitle, it is separated by an endash.
- **Heading 1:** Select from the top menu bar of your Office programme
- **Heading 2:** Select from the top menu bar of your Office programme
- **Quotation:** If the author begins with a quotation, the text of the quotation is right-aligned, italicized, in Calibri 11 pt, with a paragraph spacing of 0 pt above and 6 pt below, and single line spacing.

The main text:

- The text is justified, in Calibri 11 pt. If we want to emphasize something within the text, we can do so by using italics; underlining and, where possible, bolding should be avoided.
- Chapter structuring is used within the text, and numbering should be avoided whenever possible.
- Chapter title: select **Heading1** from the top menu bar of your Office programme
- Subchapter title: select **Heading2** from the top menu bar of your Office programme,
- Subchapters can be further broken down in depth (sub-subchapter), in which case the title is **Heading3** from the top menu bar of your Office programme,
- For lists: Text size is Calibri 11 pt. Whenever possible, choose numbering only if required by logical necessity related to the text; otherwise, a bullet point is sufficient.
- Footnote: Footnote is left-aligned, Calibri 9 pt.

References

- Please also list bibliographic items as bullet points.
- The publication year follows the author(s) name(s) in parentheses.
- If the referenced material appeared in a journal, please italicize the journal title; in other cases, the title of the cited work should be italicized.
- If the source comes from the internet, please include the date of download after copying the internet address.
- E.g.:

- Dankó, C.T. (2019). Important competencies in the engineering and IT world. URL: <https://gramontinternational.com/hu/fontos-kompetenciak-a-mernok-es-it-vilagban/> (Last download: 06/19/2022)

Placement of visual elements in the text:

Images, figures, graphs:

- The title is located above the image: it is centered, bold, Calibri 11 pt.
- The source of the image is located below the image: it is left-aligned, italicized, Calibri 11 pt.
If a personal source was used, it should also be indicated.
- Sample:

Figure 1: Alternative curriculum structure



Source: (Sterczl, 2022)